

Treasurer Report

2-01-2020

Agenda

- Bank balances
- Reserve account
- Checking account activity
- Dues/ Income collected
- Interest income received
- Bills paid in January
- Reserve Study
- Expected Bills February
- New Insurance costs
- Budget update
- Dues/expense discussion
- Questions/comments?

Bank Balances as of 02-01-20

- Checking - \$22,730.73
- Checking 20/21 - \$551.19
- Total Checking - \$23,281.92
- Reserves - \$22,704.80
- Special/emergency assessment account - \$17,626.21
- Total Operations and Reserves - \$63,612.93
- Decrease - \$14,141.51 from last period
- Bond Account - \$41,875.40 (account liabilities \$40,000)
- Increases - \$26.55 from last period

Reserve Account

- January 2019, we voted to borrow \$25,000 from reserves
- Repayment is required.
- We currently have an excess of just over \$1,875.00 in Bond account
- Emergency assessment account is currently at \$17,626.21
- We voted to replace \$20,000 in January meeting
- Total being transferred as follows.
- From Special Assessment- \$17,621.21
- From Bond - \$1,800.00
- From Checking - \$583.79
- Transfer done on 2-4-20
- Balance to be repaid remains at \$5,000.00

Checking account activity

- Opening balance - \$36,885.83
- Deposits - \$0
- Interest - \$5.39
- Total bills/ withdrawals - \$14,160.49 (breakdown on slide 9)
- Ending balance - \$22,730.73

Dues collected/Income January

- December collections fiscal year 2019/2020 - \$0
- Member prepay - \$0
- Fiscal year dues collected to date - \$110,267.95 (Regular dues only excludes late fees and finance charges)
- No change from last period

Emergency/special assessment collected

- Fiscal year to date collected - \$17,965.67
- Total collected 2018- present - \$138,017.24
- 85% collected to date

Interest Income January

- Checking - \$5.39
- 20/21 sub account - \$0.14
- Reserve Account - \$13.45
- Special assessment - \$0
- Bond Account - \$26.55
- Total - \$45.53

Bills/ Withdrawals in January

- Mann Excavating - \$800.00 (repairs on Lyons court)
- Timber Cove excavating - \$2,500.00 (road sweep)
- Office depot - \$25.00 (auto pay)
- Chase - \$482.07 (cloud storage, virus protection)
- O'Sullivan Insurance - \$4,495.00
- National Partners insurance - \$1,211.06
- Walls Law - \$1,170.00
- Frontier - \$246.73
- Payroll - \$3,230.63
- Total - \$14,160.49

Reserve Study

- Reserve studies are required every 3 years by law
- Study was due fiscal year 2016/2017 but was not completed as required
- New Board had completed March 2018 one year late
- We need to get back on cycle now
- We have used Reserve Analysis Consulting LLC.
- Recommend using Reserve Analysis Consulting, LLC
- Recommend completing at start of new fiscal year. Cost approximately \$1,200
- Motion to complete study after start of new fiscal year to return to proper cycle.

Expected Bills in February

- Insurance installment G&O and Umbrella - \$1927.92 (down payment payment)
- Insurance installment D&O - \$1,211.06
- Insurance installment G&O and XS - \$718.09
- Payroll tax - \$2,169.05
- Walls Law - \$750.00
- Fort Ross School - \$300.00 (meeting room and WIFI use) paid in January waiting check to clear
- Labor approx. - \$TBD
- General office supplies, utilities - TBT approx. \$250.00
- Motion to pay bills

New Insurance costs 2020/2021

- D&O Insurance - \$15,000
- Broker fee - \$1,105
- Aggregate insurance - \$ 2,429.27 (Davis Sterling requires \$3 million in coverage)
- General Liability - \$6,064.89
- Finance charge - \$500.60 (D&O)
- Finance charge - \$364.46 (GL/XS)
- Total - \$25,463.62
- This compares to \$28,253.00 for previous year, a slight reduction.
- Monthly payments are now \$1,929.15
- Out broker informs us the “head butting” incident drops off next year but the current lawsuit will remain another year minimum for disclosure purposes.
- Our rate was reduced slightly this year due to measures put in place including new bylaws, conflict of interest, code of conduct and whistleblower policies, even though the other incidents remain an issue for insurability.

Budget update

- Presented via Excel Budget Worksheet

Discussion

- Finances while improving, are still very tight with significant road work needed.
- Reserve analysis will likely show another significant shortfall
- Discussion points
- Raise dues?
- Ask members for a one-time special assessment strictly for roads?
- Continue another year with minimal expense in hopes insurance costs are reduced significantly in 2021/22?

Questions/Comments?